



Building Communities,  
Improving Lives.

HRGREEN.COM



## Infrastructure Funding

Sourcing additional funds through grant programs, legislative action, bond initiatives, public/private partnerships, or partnerships with other local agencies can be effective tools for local and state agencies to advance important projects that might otherwise sit idle in out-years of a capital improvement program.

HR Green's grant writers and administrators include former public sector employees along with diversely skilled planners, engineers, scientists, and managers who understand the multiple aspects of federal and state aid project delivery and how to position a project for funding.

Public agencies may need help both identifying and securing outside financial resources and also managing the regulatory and administrative requirements that accompany the funding sources.

We provide turnkey services to deliver your important capital improvement projects through the planning, design, and construction phases. The following are key components to the grant writing and related funding procurement process that community leaders should take into consideration when applying for and managing grant funds for projects.

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IDENTIFY PROJECTS  
+ DISCUSS WITH  
KEY STAKEHOLDERS



STRATEGIC  
BUDGETING



PRIORITIZE  
PROJECTS



PREPARE + SUBMIT  
GRANT APPLICATIONS



AWARD  
APPROVAL



EFFECTIVE  
PROJECT  
MANAGEMENT



### ► Identify Project Early + Discuss with Key Stakeholders

- Identify projects:
  - Solves community need
  - Aligns to funding criteria
- Articulate social, economic or environmental benefits
- Articulate negative impacts if not funded
- Collaborate with key stakeholders and garner widespread support

### ► Strategic Budgeting

- Establish project budget
- Examine multiple funding sources
- Partner with other departments or local/state agencies
- Create project synergies with other community objectives

### ► Prioritize Projects

- Measure projects' positive impact on community resources, organizations and groups of citizens
- Leverage databases and staff knowledge
- Collaborate and prioritize project list, considering project readiness
- Maximize available funds

### ► Prepare + Submit Grant Applications

- Plan ahead, start early, leverage professional resources
- Leverage engineering and planning skill sets
- Develop solid project cost, benefit-cost analysis, and tangible measures for success
- Tell your story in a compelling way

### ► Award Approval

- Notification 3-6 months
- Agreement 3-6 months
- Prepare and align resources to manage the agreement, which can be significant
- Consider grant guidelines, design standards/specifications, performance measures, pay applications, etc.

### ► Effective Project Management

- Can be time consuming, consider outside resources
- Develop checklist for success to follow all agreement requirements
- Set Financial, Environmental, Design, Bidding, Construction, etc. documentation compliance strategy
- Manage to complete within time parameters
- Achieve success

Scan the QR Code or follow the link below for your local contacts, project information, or industry insights.

► [www.hrgreen.com/funding](http://www.hrgreen.com/funding)

